

RECEIVED  
DEPARTMENT OF JUSTICE  
JUL 25 12 07 PM '80  
REGISTRATION UNIT  
CRIMINAL DIVISION

UNITED STATES DEPARTMENT OF JUSTICE  
WASHINGTON, D.C. 20530

### SUPPLEMENTAL STATEMENT

*Pursuant to Section 2 of the Foreign Agents  
Registration Act of 1938, as Amended*

For Six Month Period Ending JUN 17 1980  
(Insert date)

Name of Registrant

Registration No.

Belgian National Tourist Office

529

Business Address of Registrant

745 Fifth Avenue  
New York, New York 10151

#### I - REGISTRANT

1. Has there been a change in the information previously furnished in connection with the following:

(a) If an individual:

- (1) Residence address
- (2) Citizenship
- (3) Occupation

Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input type="checkbox"/>

(b) If an organization:

- (1) Name
- (2) Ownership or control
- (3) Branch offices

Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

2. Explain fully all changes, if any, indicated in Item 1.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, and 5.

3. Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name

Position

Date Connection  
Ended

4. Have any persons become partners, officers, directors or similar officials during this 6 month reporting period? ☐ Yes ☒ No

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Citizenship</i>	<i>Position</i>	<i>Date Assumed</i>
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- 
5. Has any person named in Item 4 rendered services directly in furtherance of the interests of any foreign principal? Yes ☐ No ☒

If yes, identify each such person and describe his services.

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6. Have any employees or individuals other than officials, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

<i>Name</i>	<i>Position or connection</i>	<i>Date terminated</i>
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- 
7. During this 6 month reporting period, have any persons been hired as employees or in any other capacity by the registrant who rendered services to the registrant directly in furtherance of the interests of any foreign principal in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☒

If yes, furnish the following information:

<i>Name</i>	<i>Residence Address</i>	<i>Position or connection</i>	<i>Date connection began</i>
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## II - FOREIGN PRINCIPAL

8. Has your connection with any foreign principal ended during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

*Name of foreign principal*

*Date of Termination*

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9. Have you acquired any new foreign principal<sup>1</sup> during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish following information:

*Name and address of foreign principal*

*Date acquired*

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10. In addition to those named in Items 8 and 9, if any, list the foreign principals<sup>1</sup> whom you continued to represent during the 6 month reporting period.

Commissariat General au Tourisme (Belgian National Tourist Office) in Brussels, Belgium, which is under the jurisdiction of the Ministry of Transport, Brussels, Belgium.

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## III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 8, 9, and 10 of this statement? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail your activities and services:

On behalf of both, dissemination by mail, phone and verbally of information concerning travel to and in Belgium. Distribution of new printed matter is indicated on the attached list (Attachment #1). Exhibits are enclosed. Said material is listed on attached sheet (Attachment #2) together with respective quantities made available. Representation at various events is listed on attached sheet (Attachment #3).

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<sup>1</sup> The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual or organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a)(9)).

A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those foreign principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity<sup>2</sup> as defined below?

Yes ☐ No ☒

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits any or all of your foreign principals?

Yes ☐ No ☒

If yes, describe fully.

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<sup>2</sup> The term "political activities" means the dissemination of political propaganda and any other activity which the person engaging therein believes will, or which he intends to, prevail upon, indoctrinate, convert, induce, persuade, or in any other way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting, or changing the domestic or foreign policies of the United States or with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

# IV - FINANCIAL INFORMATION

## 14. (a) RECEIPTS - MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise?

Yes ☒ No ☐

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.<sup>3</sup>

<i>Date</i>	<i>From Whom</i>	<i>Purpose</i>	<i>Amount</i>
The Belgian National Tourist Office draws against an amount allocated annually for advertising, publicity, salaries, etc., (for 1980: \$1,049,000.00). The following expenditures were made for this period to the Commissariat General au Tourisme, Brussels, Belgium, as of the following dates:			

January 1	\$78,210.63
February 1	56,571.27
March 1	65,933.52
April 1	422,938.53
May 1	63,139.78
June 1	39,156.04

\$726,109.77

Total

## 14. (b) RECEIPTS - THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value<sup>4</sup> other than money from any foreign principal named in Items 8, 9 and 10 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes ☐ No ☒

If yes, furnish the following information:

<i>Name of foreign principal</i>	<i>Date received</i>	<i>Description of thing of value</i>	<i>Purpose</i>
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<sup>3</sup> A registrant is required to file an Exhibit D if he collects or receives contributions, loans, money, or other things of value for a foreign principal, as part of a fund raising campaign. See Rule 201(e).

<sup>4</sup> Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS - MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 8, 9 and 10 of this statement? Yes ☒ No ☐

(2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
	1. Expenditures are operated solely by the Belgian National Tourist Office, which is staffed by Mrs. F. Raeymaekers, Director USA and Miss A.F. Neville, Publicity Assistant, whose salaries are paid by the Commissariat General au Tourisme (Belgian National Tourist Office), Brussels, Belgium.		
	2. Our Advertising agency, James Jordan, Inc., 405 Lexington Avenue, New York, York prepares and places advertising in consumer and trade publications and on television. During this period payments to them were approximately \$369,217.00 as per copies of invoices herewith (Enclosure A).		
	3. Printed matter is distributed by a direct mail service, Accurate Boffer Mail/Marketing Corp., 3202 Queens Boulevard, Long Island City, New York. During this period, payments to them were about \$26,599.00 as per copies of invoices herewith (Enclosure B). Bulletins are printed and distributed by Public Relations Aids, 221 Park Avenue South, New York, New York. During this period, payments to them were about \$4,710.00 as per copies of invoices herewith (Enclosure C). Bulletins and printed matter also are distributed by the direct mail service Todd Travel Promtions, 90 Plant Avenue, Hauppauge, New York. During this period, payments to them were about \$3,545.00 as per copies of invoices herewith (Enclosure D).		

In round figures, other expenditures for this period were approximately as follows:

Membership in travel trade organizations	\$1,305.00
Purchase and printing of publicity material	23,077.00
Public Relations expenses (entertainment of persons in the travel, tours and affiliated business)	43,425.00
Travel and Transportation	19,078.00
Customs handling, transportation of publicity material, stationery, office supplies	16,940.00
Office expenses, (including translations, secretarial assistance, etc.)	27,148.00
Subscriptions	1,189.00
Item 2 of 15 (a) above	369,217.00
Item 3 of 15 (a) above	34,854.00

\$536,237.00

Total

15. (b) DISBURSEMENTS - THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value<sup>5</sup> other than money in furtherance of or in connection with activities on behalf of any foreign principal named in items 8, 9 and 10 of this statement?

Yes ☐ No ☒

If yes, furnish the following information:

<i>Date disposed</i>	<i>Name of person to whom given</i>	<i>On behalf of what foreign principal</i>	<i>Description of thing of value</i>	<i>Purpose</i>
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(c) DISBURSEMENTS - POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value<sup>5</sup> in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office? Yes ☐ No ☒

If yes, furnish the following information:

<i>Date</i>	<i>Amount or thing of value</i>	<i>Name of political organization</i>	<i>Name of candidate</i>
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**V - POLITICAL PROPAGANDA**

(Section 1(j) of the Act defines "political propaganda" as including any oral, visual, graphic, written, pictorial, or other communication or expression by any person (1) which is reasonably adapted to, or which the person disseminating the same believes will, or which he intends to, prevail upon, indoctrinate, convert induce, or in any other way influence a recipient or any section of the public within the United States with reference to the political or public interests, policies, or relations of a government of a foreign country or a foreign political party or with reference to the foreign policies of the United States or promote in the United States racial, religious, or social dissensions, or (2) which advocates, advises, instigates, or promotes any racial, social, political, or religious disorder, civil riot, or other conflict involving the use of force or violence in any other American republic or the overthrow of any government or political subdivision of any other American republic by any means involving the use of force or violence.)

16. During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any political propaganda as defined above? Yes ☐ No ☒

IF YES, RESPOND TO THE REMAINING ITEMS IN THIS SECTION V.

17. Identify each such foreign principal.

<sup>5</sup> Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating political propaganda?  
Yes ☐ No ☒

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of political propaganda include the use of any of the following: **NO SUCH ACTIVITIES**

☐ Radio or TV broadcasts ☐ Magazine or newspaper articles ☐ Motion picture films ☐ Letters or telegrams  
☐ Advertising campaigns ☐ Press releases ☐ Pamphlets or other publications ☐ Lectures or speeches  
☐ Other (specify) \_\_\_\_\_

20. During this 6 month reporting period, did you disseminate or cause to be disseminated political propaganda among any of the following groups: **NO**

☐ Public Officials ☐ Newspapers ☐ Libraries  
☐ Legislators ☐ Editors ☐ Educational institutions  
☐ Government agencies ☐ Civic groups or associations ☐ Nationality groups  
☐ Other (Specify) \_\_\_\_\_

21. What language was used in this political propaganda: **NO SUCH ITEMS**

☐ English ☐ Other (specify) \_\_\_\_\_

22. Did you file with the Registration Section, Department of Justice, two copies of each item of political propaganda material disseminated or caused to be disseminated during this 6 month reporting period?

Yes ☐ No ☐ **NO SUCH ITEMS**

23. Did you label each item of such political propaganda material with the statement required by Section 4(b) of the Act? Yes ☐ No ☐ **NO SUCH ITEMS**

24. Did you file with the Registration Section, Department of Justice, a Dissemination Report for each item of such political propaganda material as required by Rule 401 under the Act?

Yes ☐ No ☐ **NO SUCH ITEMS**

## VI - EXHIBITS AND ATTACHMENTS

### 25. EXHIBITS A AND B

- (a) Have you filed for each of the newly acquired foreign principals in Item 9 the following: **NONE**

Exhibit A<sup>6</sup> Yes ☐ No ☐

Exhibit B<sup>7</sup> Yes ☐ No ☐

If no, please attach the required exhibit.

- (a) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? **NONE**

Yes ☐ No ☐

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐

If no, please attach the required amendment.

<sup>6</sup> The Exhibit A, which is filed on Form OBD-67 (Formerly DJ-306) sets forth the information required to be disclosed concerning each foreign principal.

<sup>7</sup> The Exhibit B, which is filed on Form OBD-65 (Formerly DJ-304) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.



26. EXHIBIT C

If you have previously filed an Exhibit C<sup>B</sup>, state whether any changes therein have occurred during this 6-month reporting period.

Yes ☐ No ☒

If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

27. SHORT FORM REGISTRATION STATEMENT

Have short form registration statements, been filed by all of the persons named in Items 5 and 7 of the supplemental statement?

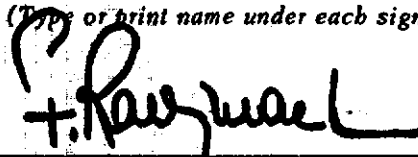
Yes ☒ No ☐

If no, list names of persons who have not filed the required statement.

The undersigned swear(s) or affirm(s) that he has (they have) read the information set forth in this registration statement and the attached exhibits and that he is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his (their) knowledge and belief, except that the undersigned make(s) no representation as to the truth or accuracy of the information contained in attached Short Form Registration Statement, if any, insofar as such information is not within his (their) his (their) personal knowledge.

(Both copies of this statement shall be signed and sworn to before a notary public or other person authorized to administer oaths by the agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions who are in the United States, if the registrant is an organization.)


(Type or print name under each signature)

  
FRÉDÉRIQUE RAEYMAEKERS  
DIRECTOR/USA

Subscribed and sworn to before me at New York, New York

this 22nd day of July, 19 80

MAX HOPPEN  
Notary Public, State of New York  
No. 30-1854390  
Qualified in Nassau County  
Commission Expires March 30, 1981

  
(Signature of Notary or other officer)

<sup>B</sup> The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, constitution, and bylaws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause shown upon written application to the Assistant Attorney General, Criminal Division, Internal Security Section, Department of Justice, Washington, D.C. 20530.

## Belgian National Tourist Office

### Attachment #1

Items listed under:

#### III-Activities (II) of the supplemental Statement

are distributed to some or all of the following, depending on quantities available and on the categories for which the various items would be of greatest interest.

Distribution: Mailing lists of names in the United States

Belgian Embassy, UN Mission	35
Hotels and Miscellaneous in Belgium	40
Cities and Provinces in Belgium	30
Belgian Consular Representatives in Canada	9
Belgian Consulate Generals in USA	7
Honorary Belgian Consuls under USA jurisdiction	36
Personal Media List	54
Tour Operators	37
Sabena Belgian World Airlines	27
Braniff International Airways	47
Capitol International Airways	20
Belgian Colony in USA	79
News/feature editors	91
Major general media	17
General Intellectual Publications	45
Syndicates, columns, freelancers	22
Art Editors	56
Travel editors of magazines	15
Travel-trade	298
Travel editors of newspapers	16,042
IATA travel agents	

## Belgian National Tourist Office

### Attachment #2

Items listed under:

#### III-Activities (II) of the Supplemental Statement

"BELGIUM NEWSBREAK" Bulletins - BNTD 1/80 to BNTD 12/80

#### BROCHURES

Sales Guide 1980-1981 West-Vlaanderen, Belgium	126
The Surprise Package of Europe: Belgium	200,000
Durbuy	500
Calendar of Events - 1000 years of the Principality of Liege	1,500
Belgium - '80 Year of the Craftsman	4,900
1980 Tourist Information Ghent	75
Independence 150 Belgium Programme of Events	15,000
Independence 150	500
Mons '80	200
Bruegel	200
Knokke-Le Zoute Bird Sanctuary "The Zwin"	500

#### POSTERS

75 Jaar Museum Mayer Van den Bergh	100
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## Belgian National Tourist Office

### Attachment #3

#### III-Activities (II) of the Supplemental Statement

Belgium was represented at the following events:

##### European Travel Commission Supermarts

Washington, D.C.	January 15
Miami, Florida	January 16
St. Petersburg, Florida	January 17
Houston	January 23
Dallas	January 24
Los Angeles	January 29
Anaheim	January 30
San Diego	January 31
San Francisco	February 4
Seattle	February 5
Denver	February 7
Cleveland	February 12
Detroit	February 14

##### Breakfast seminars for travel agents

Dallas	January 24
Beverly Hills	January 29
Houston	January 23
Anaheim	January 30
San Diego	January 31
San Francisco	February 5
Seattle	February 5
Denver	February 7
Cleveland	February 12
Dearborn	February 14

##### Launching of new advertising campaign

Breakfasts/Travel Agents  
New York  
Atlanta  
Rye, New York  
Chicago  
Washington, D.C.  
Baltimore

Luncheons/Press  
New York  
Atlanta  
  
Chicago  
Washington, D.C.

February 19  
February 20  
February 21  
February 26  
February 27  
February 28

##### Cocktail reception for New England ASTA Boston

April 8

##### Trnas National Travel Agent Seminar Boston

March 20

##### Association of Westchester Travel Agents Trade Show Bedford Hills, New York

July 17

Attachment #3  
page 2

Connecticut Travel Services Inc. Trade Show  
New Britain, Connecticut      March 11 & 12

The Travel Research Association meeting  
Savannah      June 17

**Belgian National Tourist Office**

RECEIVED  
DEPARTMENT OF JUSTICE  
JUL 25 12 07 PM '80  
REGISTRATION UNIT  
CRIMINAL DIVISION  
F. Raeymaekers  
Director/USA

ENCLOSURE A

# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

March 31, 1980

Invoice #JJ-9524A

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

U.S. TRADE PRINT MEDIA FOR MARCH 1980 -- FULL-PAGE, 4-COLOR

ETC Supplements "Your Invitation to Europe" issue dated March 30, 1980  
in the following newspapers:

The New York Times  
The Los Angeles Times  
The Chicago Tribune  
The Washington Post  
The Philadelphia Inquirer  
The Boston Globe

The San Francisco Chronicle/Enquirer  
The Houston Chronicle  
The Dallas News  
The Minneapolis Tribune  
The Miami Herald

TOTAL: \$20,625.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWENTY THOUSAND  
SIX HUNDRED TWENTY-FIVE DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED  
BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36 AT THE  
SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

March 31, 1980

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

Invoice #JJ-9524

U.S. CONSUMER PRINT MEDIA FOR MARCH 1980 -- FULL-PAGE, 4-COLOR

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
March 9	Atlanta Journal Sunday Magazine	\$5,077.00
March	Chicago Magazine	4,780.00
March 3	New York Magazine	10,150.00
March	Washingtonian Magazine	2,900.00
TOTAL		\$22,907.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWENTY-TWO THOUSAND NINE HUNDRED SEVEN DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36 AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

January 31, 1980

Invoice #JJ-9502

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

U.S. TRADE PRINT MEDIA FOR THE MONTH OF JANUARY 1980

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
January 21	Travel Agent-European Sales Guide 4-color full-page	\$1,870.00
January 28	Travel Weekly, 4-color full-page	<u>3,280.00</u>
TOTAL:		\$5,150.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FIVE THOUSAND  
ONE HUNDRED FIFTY DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED  
BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36 AT THE  
SOCIÉTÉ GÉNÉRALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

February 29, 1980

Invoice #JJ-9503/9513

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

U.S. TRADE PRINT MEDIA FOR THE MONTH OF FEBRUARY 1980

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
February 4	Travel Agent, 4-color, full-page	\$1,870.00
February	Belgian American Trade Review, 4-color full-page	490.00
February 11	Travel Weekly, 4-color junior-page	3,280.00
February 29	Travel Weekly Merchandise Mart issue, 4-color junior page	<u>3,280.00</u>

TOTAL: \$8,920.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF EIGHT  
THOUSAND NINE HUNDRED TWENTY DOLLARS AND NO CENTS ACCORDING TO  
THE ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36 AT  
THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

March 31, 1980

Invoice #JJ9504/9514

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

U.S. TRADE PRINT MEDIA FOR THE MONTH OF MARCH 1980

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
March 10	Travel Agent, 4-color full page	\$1,870.00
March 31	Travel Agent, 4-color full page	1,870.00
March	Belgian American Trade Review 4-color full page	490.00
March 17	Travel Weekly, 4-color junior page	<u>3,280.00</u>
TOTAL:		\$7,510.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SEVEN THOUSAND FIVE HUNDRED TEN DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36  
AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

April 30, 1980

Invoice #JJ-9505/9515

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: U.S. TRADE PRINT MEDIA FOR THE MONTH OF APRIL 1980

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
April 21	Travel Agnet, 4-color full page	\$1,870.00
April	Belgian American Trade Review, 4-color full page	490.00
April 7	Travel Weekly, 4-color junior page	3,280.00
April 28	Travel Weekly, 4-color junior page	<u>3,280.00</u>
	TOTAL:	\$8,920.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF EIGHT THOUSAND  
NINE HUNDRED TWENTY DOLLARS AND NO CENTS ACCORDING TO THE  
ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 000 954 36 AT THE  
SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

March 31, 1980

Invoice #JJ-9501

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: U.S. T.V. FOR THE MONTH OF MARCH 1980

<u>Market</u>	<u>Station</u>	<u>Number of Spots Per Week</u>	<u>Number of Weeks</u>	<u>Total Number of Spots</u>
Atlanta	WSB-TV	5	4	20
	WAGA-TV	4	4	16
Chicago	WLS-TV	3	4	12
	WMAQ-TV	2	4	8
	WBBM-TV	2	4	8
	WGN-TV	5	4	20
New York	WCBS-TV	8	4	32
	WNBC-TV	4	4	16
	WOR-TV	2	4	8
	WNEW-TV	4	4	16
Washington, DC	WDVM-TV	4	4	16
	WRC-TV	6	4	24
	WTTG-TV	4	4	16
	WDCA-TV	2	4	8

TOTAL: \$162,000.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF ONE HUNDRED SIXTY-TWO THOUSAND DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36  
AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

---

# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

March 30, 1980

Invoice #JJ-9506

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: CANADIAN CONSUMER PRINT MEDIA FOR THE MONTH OF MARCH 1980

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
March	L'Actualite, 4-color, full page	\$5,085.00
March	Montreal Ce Mois-Ce, 4-color full page	<u>2,470.00</u>
	TOTAL:	\$7,555.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SEVEN THOUSAND  
FIVE HUNDRED FIFTY-FIVE DOLLARS AND NO CENTS.

PLEASE PAY DIRECTLY TO SABENA'S COLLAR ACCOUNT #210 0000 954 36  
AT THE SOCIETE GENERAL BANQUE, 20 RUE ROYALE, BRUSSELS.

---

# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

April 30, 1980

Invoice #JJ-9507

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: CONSUMER PRINT MEDIA FOR THE MONTH OF APRIL 1980

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
April	L'Actualite, 4-color full page	\$5,085.00
April	Montreal Ce Mois-Ci, 4-color full page	<u>2,470.00</u>
	TOTAL:	\$7,555.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SEVEN THOUSAND  
FIVE HUNDRED FIFTY-FIVE DOLLARS AND NO CENTS ACCORDING TO THE  
ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36 AT  
THE SOCIETE GENERAL BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

February 29, 1980

Invoice #JJ-9510

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: CANADIAN TRADE PRINT MEDIA FOR THE MONTH OF FEBRUARY 1980

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
February 28	Canadian Travel News, 4-color junior page	\$1,606.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF ONE THOUSAND  
SIX HUNDRED SIX DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED  
BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36  
AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

March 31, 1980

Invoice #JJ-9509

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: CANADIAN TRADE PRINT MEDIA FOR THE MONTH OF MARCH 1980

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
March 27	Canadian Travel News, 4-color junior page	\$1,606.00
March 6	Canadian Travel Courier, 4-color full page	1,570.00
March 6	Canadian Travel Press, 4-color full page	1,535.00
March	Marketing Voyages, 4-color full page	1,240.00
TOTAL:		\$5,951.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FIVE THOUSAND  
NINE HUNDRED FIFTY-ONE DOLLARS AND NO CENTS ACCORDING TO THE  
ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36  
AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

April 30, 1980

Invoice #JJ-9508

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: CANADIAN TRADE PRINT MEDIA FOR THE MONTH OF APRIL 1980

<u>Issue Date</u>	<u>Publication</u>	<u>Cost</u>
April 3	Canadian Travel Courier, 4-color full page	\$1,570.00
April 3	Canadian Travel Press, 4-color full page	1,535.00
April	Marketing Voyages, 4-color full page	1,240.00

TOTAL: \$4,345.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FOUR THOUSAND  
THREE HUNDRED FORTY-FIVE DOLLARS AND NO CENTS ACCORDING TO THE  
ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR A COUNT #210 0000 954 36  
AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

March 31, 1980

Invoice #JJ-9511

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: CANADIAN T.V. FOR THE MONTH OF MARCH 1980

<u>Market</u>	<u>Stations</u>	<u>Number of Spots/Week</u>	<u>Number of Weeks</u>	<u>Total Spots Per Month</u>
Toronto	WGR-TV	2	4	8
	CHCH-TV	27	4	108
	CFTO-TV	7	4	28
	CBLT-TV	3	4	12

TOTAL: \$13,500.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF THIRTEEN THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36 AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

April 30, 1980

Invoice #JJ-3-555

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: U.S. CONSUMER PRINT MEDIA

April 6 issue of New York Times Sunday Magazine  
4-color full page \$14,040.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FOURTEEN THOUSAND  
FORTY DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36  
AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

April 30, 1980

Invoice #JJ-562

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: U.S. CONSUMER PRINT MEDIA, FOUR-COLOR FULL PAGE

April 6 issue of Chicago Tribune Sunday Magazine	\$12,144.00
April 6 issue of Washington Post Sunday Magazine	<u>6,580.00</u>

TOTAL: \$18,724.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF EIGHTEEN  
THOUSAND SEVEN HUNDRED TWENTY-FOUR DOLLARS AND NO CENTS  
ACCORDING TO THE ESTABLISHED ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36  
AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

February 29, 1980

Invoice #JJ-563/560

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: PRODUCTION OF 30-SECOND COLOR TELEVISION COMMERCIAL

Hiring of hand model, casting announcer with 13-week recycle usage, creative editorial, stats, building of necessary props, obtaining audio, dubbing music and voice to film, rental of sound and film studio, color corrections, storyboards, tapes and prints, shipping, stats, transfers from film to T.V. tape, lab fees

TOTAL: \$28,265.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF TWENTY-EIGHT THOUSAND TWO HUNDRED SIXTY-FIVE DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36  
AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

January 31, 1980

Invoice #JJ-3-558/556/554/557

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

RE: TRADE AD PRODUCTION(4-Color Page) "THE SURPRISE PACKAGE OF EUROPE"

Editorial, layout-mechanical, retouching, typography, photostat/"C"  
prints, photo-platemaking, reprints, off-set film, color separations,  
duplicates of 4-color negatives, resizing of negatives for publications,  
lab fee, shipping, translation into French with new layout-mechanical

TOTAL: \$17,065.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF SEVEN THOUSAND  
SIXTY-FIVE DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED BUDGET  
ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36  
AT THE SOCIETE GENERALS BANQUE, 20 RUE ROYALE, BRUSSELS.

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# JAMES JORDAN, INC.

405 Lexington Ave., New York, N.Y. 10017 • (212) 599-5900

January 31, 1980

Invoice #JJ-3-565/564/552

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022

FOR: CONSUMER PRINT AD PRODUCTION (4-Color Page) "THE SUPRISE PACKAGE OF EUROPE"

Editorial copy creation, layout-mechanical, color separations, typography, photostats, photo-platemaking, duplicate printing material of negatives for publications including resizing, reprints, off-set film, lab fee, shipping, rotogravure

TOTAL: \$14,579.00

CERTIFIED TRUE AND CORRECT IN THE EXACT AMOUNT OF FOURTEEN THOUSAND FIVE HUNDRED SEVENTY-NINE DOLLARS AND NO CENTS ACCORDING TO THE ESTABLISHED BUDGET ESTIMATE.

PLEASE PAY DIRECTLY TO SABENA'S DOLLAR ACCOUNT #210 0000 954 36 AT THE SOCIETE GENERALE BANQUE, 20 RUE ROYALE, BRUSSELS.

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**Belgian National Tourist Office**

F. Raeymaekers  
Director/USA

RECEIVED  
DEPARTMENT OF JUSTICE  
JUL 25 12 07 PM '80  
REGISTRATION UNIT  
CRIMINAL DIVISION

ENCLOSURE B



# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 1895

DATE: March 31, 1980

Belgian National Tourist Office  
645 Fifth Avenue  
New York, N.Y. 10022  
Att: Sylvia Panarities

WORK SHEET 26350

CUST. ORDER NO.

ACCOUNT #  
700375

TERMS: NET - 10 DAYS

CODE	QUANTITY	PIECES	DESCRIPTION	PRICE		TOTAL	
RK 02			Postage/UPS/Trucking for March 1980 fulfillment distribution				
			TAX EXEMPT: _____				
			22 N. Y. SALES TAX .....				
			* 37 POSTAGE .....	198	24		
			37 POST OFFICE RECEIPT .....				
			30 HANDLING CHARGES .....				
			31 PICKUP/DELIVERY/FREIGHT .....				
			.....	1493	67		
			.....				
			45 ADVANCE POSTAGE .....				
			TOTAL			1691	91

WE'LL SPOIL YOU  
WITH SERVICE

TOTAL MAILING FACILITIES • PRINTING • FULFILLMENT • COMPUTER CONVERSIONS • LIST MAINTENANCE  
Literature Distribution Facilities: 30-03 Review Avenue • L.I.C., N.Y. 11101 • Phone: (212) 784-6800



# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

**Nº 1893**

DATE: March 31, 1980

Belgian National Tourist Office  
645 Fifth Avenue  
New York, N.Y. 10022  
Att: Sylvia Panarities

WORK SHEET 26350

CUST. ORDER NO.

ACCOUNT #

TERMS: NET - 10 DAYS

700375

CODE	QUANTITY	PIECES	DESCRIPTION	PRICE	TOTAL
			Re: Monthly Distribution March 1980		
			Attached requisitions showing shipping various quantities brochures, folders, displays wrapped in cartons & material supplied by us, labels type addressed, pasted on carton, typed written for UPS shipment, Parcel Post local or long distance trucking		1916 50
			27 TAX EXEMPT: _____		
			22 N. Y. SALES TAX .....		
			37 POSTAGE .....		
			37 POST OFFICE RECEIPT .....		
			30 HANDLING CHARGES .....		
			31 PICKUP/DELIVERY/FREIGHT .....		
			.....		
			45 ADVANCE POSTAGE .....		
			TOTAL		1916 50

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# ACCURATE BOFFER<sup>®</sup> Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 3547

DATE: May 7, 1980

Belgian National Tourist Office  
645 Fifth Avenue  
New York, N.Y. 10022  
Att: Sylvia Panarities

WORK SHEET 26832  
CUST. ORDER NO.

TERMS: NET - 10 DAYS

ACCOUNT #  
700375

CODE	QUANTITY	PIECES	DESCRIPTION	PRICE		TOTAL	
			Postage/UPS/Trucking for April 1980				
			27 TAX EXEMPT: _____				
NOX 02			* 22 N. Y. SALES TAX .....				
			37 POSTAGE .....	121	34		
			37 POST OFFICE RECEIPT .....				
			30 HANDLING CHARGES .....				
			31 PICKUP/DELIVERY/FREIGHT .. UPS ..	875	77		
			.....				
			45 ADVANCE POSTAGE .....				
			TOTAL			997	11

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Literature Distribution Facilities: 30-03 Review Avenue • L.I.C., N.Y. 11101 • Phone: (212) 784-6800



# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 3544

DATE: May 7, 1980

Belgian National Tourist Office  
645 Fifth Avenue  
New York, N.Y. 10022  
Att: Sylvia Panarities

WORK SHEET 26832

CUST. ORDER NO.

ACCOUNT #  
700375

TERMS: NET - 10 DAYS

CODE	QUANTITY	PIECES	DESCRIPTION	PRICE	TOTAL
			Re: Monthly Distribution April 1980		
			Attached requisition sheets showing shipping various quantities of brochure, folders, displays wrapped in cartons & material supplied by us, labels type addressed, affixed to cartons, written up for Parcel Post or trucking		2270 50
			27 TAX EXEMPT: _____		
02			22 N. Y. SALES TAX .....		
			37 POSTAGE .....		
			37 POST OFFICE RECEIPT .....		
			30 HANDLING CHARGES .....		
			31 PICKUP/DELIVERY/FREIGHT .....		
			.....		
			45 ADVANCE POSTAGE .....		
			TOTAL		2270 50

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# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 4500

DATE: June 30, 1980

Belgian Natl. Tourist Office  
645 Fifth Ave.  
New York, N.Y. 10022  
Att: Sylvia Panarities

WORK SHEET 27672

CUST. ORDER NO.

ACCOUNT # 700375

TERMS: NET - 10 DAYS

CODE	QUANTITY	PIECES	DESCRIPTION	PRICE	TOTAL
			Re: Fulfillment June 1980		
			Attached requisition sheets showing shipping various quantities of brochures, folders, displays, wrapped in cartons and marked, supplied by us, labels typed, affixed, written up for UPS, Parcel Post or trucking		2440 75
			27 TAX EXEMPT: _____		
			22 N. Y. SALES TAX .....		
			37 POSTAGE .....		
			37 POST OFFICE RECEIPT .....		
			30 HANDLING CHARGES .....		
			31 PICKUP/DELIVERY/FREIGHT .....		
			.....		
			45 ADVANCE POSTAGE .....		
			TOTAL		2440 75

01X  
02

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# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

**Nº 1301**

DATE: Feb. 29, 1980

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y. 10022  
Att: Sylvia Panaritas

WORK SHEET

25869

CUST. ORDER NO.

ACCOUNT #  
700375

TERMS: NET - 10 DAYS

CODE	QUANTITY	PIECES	DESCRIPTION	PRICE	TOTAL
			Re: Bulk Shipments February 1980		
			Attached requisitions sheets showing shipping various quantities of brochure, folder, displays wrapped in cartons & material supplied by us Labels type addressed, pasted on carton, taped written for UPS shipment, Parcel Post, or local/ long distance trucking		2461 75
22			27 TAX EXEMPT: _____		
02			22 N. Y. SALES TAX .....		
			37 POSTAGE .....		
			37 POST OFFICE RECEIPT .....		
			30 HANDLING CHARGES .....		
			31 PICKUP/DELIVERY/FREIGHT .....		
			.....		
			45 ADVANCE POSTAGE .....		
			TOTAL		2461 75

OK FOR PAYMENT  
BNTD budget

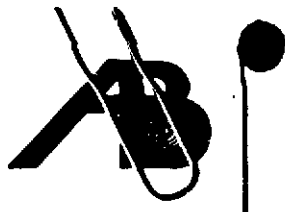
F. Raeymaekers

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Literature Distribution Facilities: 30-03 Review Avenue • L.I.C., N.Y. 11101 • Phone: (212) 784-6800



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# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

N<sup>o</sup> 7810

DATE: Feb. 13, 1980

→ FEB 15 1980

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y. 10022  
Att: Sylvia Panaritas

WORK SHEET 24079

CUST. ORDER NO.

ACCOUNT #

700375

TERMS: NET - 10 DAYS

CODE	QUANTITY	PIECES	DESCRIPTION	PRICE	TOTAL
	7000		Re: Imprinting Belgium's 150th Anniversary  Imprinting Belgium's 150th Anniversary shells 2 sides black ink with corrections Fold to 8½ x 11 2000 to Sylvia Panaritas 5000 to Review Ave. Warehouse		336 00
27			TAX EXEMPT: _____		
22			N. Y. SALES TAX . . . . .		
37			POSTAGE . . . . .		
37			POST OFFICE RECEIPT . . . . .		
31			PICKUP/DELIVERY/FREIGHT . . . . .		
			. . . . .		
			. . . . .		
45			ADVANCE POSTAGE . . . . .		
			TOTAL		336 00

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Literature Distribution Facilities: 30-03 Review Avenue • L.I.C., N.Y. 11101 • Phone: (212) 784-6800



# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

**Nº 6962**

DATE: Dec. 27, 1979

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y. 10022  
Att: Sylvia Panaritas

WORK SHEET 24324

CUST. ORDER NO.

TERMS: NET -- 10 DAYS

ACCOUNT # 700375

CODE	QUANTITY	DESCRIPTION	PRICE	TOTAL
	30000	Re: Hotel Packages For Belgium's 150th Anniv.  Copies type set composition layout & photo offset 2 sides on customers letterhead black ink		1165 00
0XX 02		27 TAX EXEMPT: _____  22 N. Y. SALES TAX. .... 37 POSTAGE ..... 37 POST OFFICE RECEIPT ..... 31 PICKUP/DELIVERY/FREIGHT. .... ..... ..... 45 ADVANCE POSTAGE .....  TOTAL		1165 00

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Literature Distribution Facilities: 76 Ninth Avenue • New York, N.Y. 10011 • Phone: (212) 784-6800



# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

**Nº 6963**

DATE: Dec. 27, 1979

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y. 10022  
Att: Ann Neville

WORK SHEET 24072

CUST. ORDER NO.

ACCOUNT # 700375

TERMS: NET - 10 DAYS

CODE	QUANTITY	DESCRIPTION	PRICE	TOTAL
		Re: BNT0 #17, #19 thru 25		
	1000	Copies each of BNT0 numbers 17, 19, 20, 21, 22, 23, 24 & 25 type set composition layout & photo offset one side except number 20 which was printed 2 sides, black ink fold only 700 each of these newsletters Deliver 300 of these letters unfolded to Ann Neville Deliver 700 folded letters to Sharon Hover Account Supervisor Public Relations Aids, Inc. 221 Park Ave. South New York, N.Y. 10003		1845 00
00X 02		27 TAX EXEMPT: _____		
		22 N. Y. SALES TAX . . . . .		
		37 POSTAGE . . . . .		
		37 POST OFFICE RECEIPT . . . . .		
		31 PICKUP/DELIVERY/FREIGHT . . . . .		
		45 ADVANCE POSTAGE . . . . .		
		TOTAL		1845 00

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Literature Distribution Facilities: 76 Ninth Avenue • New York, N.Y. 10011 • Phone: (212) 784-6800



# ACCURATE BOFFER

## Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

No. 6812

DATE: Dec. 19, 1979

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y. 10022  
Att: Ann Neville

WORK SHEET 24071

CUST. ORDER NO.

TERMS: NET -- 10 DAYS

ACCOUNT # 700375

CODE	QUANTITY	DESCRIPTION	PRICE	TOTAL
		Re: BNT0 #16/79		
	600	Letters "Bastogne 35 years later" type set composition layout & multilith on customers letterheads 8½ x 11 one side black ink		155 00
	64	Addressograph customers #10 envelopes on CGB CHB & RPS only		20 00
	64	Fold letter enclose in #10 envelope, seal, meter mail first class 500 letters unfolded to Ann Neville		30 00
				205 00
		27 TAX EXEMPT: _____		
KK 02		22 N. Y. SALES TAX.....		
		* 37 POSTAGE .....	10 35	
		37 POST OFFICE RECEIPT .....		
		31 PICKUP/DELIVERY/FREIGHT.....		
		.....		
		.....		
		45 ADVANCE POSTAGE .....		
		TOTAL		215 35

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Literature Distribution Facilities: 76 Ninth Avenue • New York, N.Y. 10011 • Phone: (212) 784-6800



# ACCURATE BOFFER

## Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

**Nº 6961**

DATE: Dec. 27, 1979

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y. 10022  
Att: Ann Neville

WORK SHEET

24074

CUST. ORDER NO.

ACCOUNT # 700375

TERMS: NET - 10 DAYS

CODE	QUANTITY	DESCRIPTION	PRICE		TOTAL	
	6000	Re: BNT0 # 18/79  Copies BNT0 18/79 tape set composition layout, photo offset on customers news from Belgian letterheads, 8½ x 11 one side only black ink, fold 5700 copies only Deliver 300 unfolded letters to Ann Neville Deliver 700 folded letters to Sharon Hover Accounts Supervisor Public Relation Aids Inc. 221 Park Ave. South New York, N.Y. 10003  Hold 5000 letters folded & 5000 #10 envelopes for customer pick up  27 TAX EXEMPT: _____  22 N. Y. SALES TAX . . . . . 37 POSTAGE . . . . . 37 POST OFFICE RECEIPT . . . . . 31 PICKUP/DELIVERY/FREIGHT . . . . . 45 ADVANCE POSTAGE . . . . .  TOTAL			325	00
KK 02			7	50	332	50

WE'LL SPOIL YOU  
WITH SERVICE

TOTAL MAILING FACILITIES • PRINTING • FULFILLMENT • COMPUTER CONVERSIONS • LIST MAINTENANCE  
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# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

**Nº 6964**

DATE: Dec. 27, 1979

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y. 10022  
Att: Ann Neville

ACCOUNT # 700375

WORK SHEET 24473  
CUST. ORDER NO.

TERMS: NET -- 10 DAYS

CODE	QUANTITY	DESCRIPTION	PRICE	TOTAL
		Re: BNT0 1/80 Pageant of The Golden Tree		
	1000	Copies BNT0 1/80 Pagent of the Golden Tree type set composition layouts & photo offset on customers news from Belgian letterhead 8½ x 11 one side only, fold for #10 envelope Deliver 300 folded to Ann Neville 700 folded delivered to Sharon Hover Account Supervisor Public Relations Aid Inc. 221 Park Avenue New York, N.Y.		195 00
0XX 02		27 TAX EXEMPT: _____		
		22 N. Y. SALES TAX . . . . .		
		37 POSTAGE . . . . .		
		37 POST OFFICE RECEIPT . . . . .		
		31 PICKUP/DELIVERY/FREIGHT . . . . .	7 50	
		45 ADVANCE POSTAGE . . . . .		
		TOTAL		202 50

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32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

№ 6980

DATE: Dec. 27, 1979

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y.  
Att: Sylvia Panaritas

WORK SHEET 23888  
CUST. ORDER NO.

**TERMS: NET - 10 DAYS**

ACCOUNT # 701375

02

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# ACCURATE BOFFER

## Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

**Nº 7088**

DATE: Dec. 31, 1979

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y. 10022  
Att: Sylvia Panaritas

WORK SHEET 24838

CUST. ORDER NO.

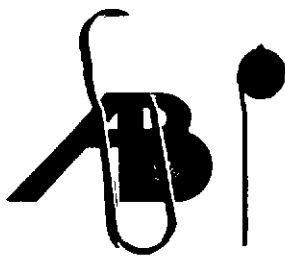
ACCOUNT # 700375

TERMS: NET -- 10 DAYS

CODE	QUANTITY	DESCRIPTION	PRICE		TOTAL	
		Re: Bulk Shipments December 1979				
		Attached requisition sheets showing wrapping & shipping in cartons & wrapping material supplied by us & various quantities of posters, folders, brochures & other miscellaneous promotional material wrapped & shipped in quantities indicated. Labels type addressed, pasted on cartons, cartons reinforce taped, & shipped via Parcel Post, UPS, Local & Long Distance trucking as required			1334	75
		27 TAX EXEMPT: _____				
XX 02		22 N. Y. SALES TAX .....				
		* 37 POSTAGE .....	327	59		
		37 POST OFFICE RECEIPT .....				
		UPS & Long Distance Trucking 31 PICKUP/DELIVERY/FREIGHT .....	557	46		
		.....				
		.....				
		45 ADVANCE POSTAGE .....				
		TOTAL			2219	80

WE'LL SPOIL YOU  
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# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 7643

DATE: Jan. 31, 1980

Belgian National Tourist Office  
745 Fifth Avenue  
New York, N.Y. 10022  
Att: Sylvia Panaritas

WORK SHEET 25012  
CUST. ORDER NO.

ACCOUNT #

TERMS: NET - 10 DAYS

700375

CODE	QUANTITY	PIECES	DESCRIPTION	PRICE		TOTAL	
			Re: Bulk Shipments January 1980				
			Attached requisition sheets showing shipping various quantities of brochures, folders, displays wrapped in cartons & wrapping material supplied by us. Labels type addressed, pasted on cartons, carton re-inforce taped & written up for shipment via UPS, Parcel Post and/or Local trucking as required			2292	28
94x 02			27 TAX EXEMPT: _____				
			22 N. Y. SALES TAX . . . . .				
			* 37 POSTAGE PP/Third Class . . . . .	856	85		
			37 POST OFFICE RECEIPT . . . . .				
			31 UPS & local trucking, 31 PICKUP/DELIVERY/FREIGHT . . . . .	612	22		
			Air freight . . . . .				
			45 ADVANCE POSTAGE . . . . .				
			TOTAL			3761	35

WE'LL SPOIL YOU  
WITH SERVICE

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Literature Distribution Facilities: 30-03 Review Avenue • L.I.C., N.Y. 11101 • Phone: (212) 784-6800



# ACCURATE BOFFER Mail/Marketing Corp.

32-02 QUEENS BOULEVARD, LONG ISLAND CITY, N.Y. 11101 (212) 784-6800

Nº 3853

DATE: May 22, 1980

Belgian National Tourist Office  
645 Fifth Ave.  
New York, N.Y. 10022  
Att: Sylvia Panarities

WORK SHEET  
CUST. ORDER NO. 27181

ACCOUNT # 700375

TERMS: NET - 10 DAYS

CODE	QUANTITY	PIECES	DESCRIPTION	PRICE	TOTAL
			Re: Fulfillment May 1980		
			Attached requisition sheets showing shipping various quantities of brochures, folders, displays wrapped in cartons and materials supplied by us, labels typed affix, written up for Parcel Post, UPS, or trucking		1175 00
			27 TAX EXEMPT: _____		
00X 02			* 22 N. Y. SALES TAX .....		
			37 POSTAGE .....	226 80	
			37 POST OFFICE RECEIPT .....		
			30 HANDLING CHARGES .....		
			31 PICKUP/DELIVERY/FREIGHT .....		
			31 UPS/Trucking .....	195 82	
			45 ADVANCE POSTAGE .....		
			TOTAL		1597 62

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Literature Distribution Facilities: 30-03 Review Avenue • L.I.C., N.Y. 11101 • Phone: (212) 784-6800

**Belgian National Tourist Office**

F. Raeymaekers  
Director/USA

RECEIVED  
DEPARTMENT OF JUSTICE

JUL 25 12 07 PM '80

REGISTRATION UNIT  
CRIMINAL DIVISION

ENCLOSURE C

**PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363**

Client's Order # \_\_\_\_\_ Acct. # 08621 Date MARCH 18, 1980

Ordered by S. PANARITES ( ) RUSH Job # 3664

Subject THE FLORALIES OF GHENT APRIL 19-27, EXTRA RUSH Invoice 98781  
1980 (COPY ATTACHED)

**TO:**

BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022  
ATT: S. PANARITES

### ASSEMBLY AND MAILING

17 Collate and staple, 2 pages ea 24.20

PRINTING

17 Releases, 2 pages each 35.50

Captions, each of			

2 Metal plates and 2 negatives	20.00
--------------------------------	-------

## TYPING

\_\_\_\_\_ Hand-typed addressing \_\_\_\_\_  
 \_\_\_\_\_ Hand-typed pages \_\_\_\_\_  
 \_\_\_\_\_ Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

## PHOTOGRAPHY

Copy negs ( ) Strip-in caption. \_\_\_\_\_  
 Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

## COMPUTER SERVICES

_____ Computer Selected Media	
_____ ( ) special sorting/research	_____. ____
_____ Run client private lists	_____. ____
_____ Imprint labels/return address	_____. ____
_____ Media-distrib memo- NXN	_____. ____

## RESEARCH &amp; LIST SERVICES

Special Research \_\_\_\_\_  
 Client list maintenance \_\_\_\_\_  
     \_\_\_ new records \_\_\_ deletions  
     Corrections \_\_\_ proof cards. \_\_\_\_\_

### MISCELLANEOUS

\_\_\_\_\_ Typography, layout, \_\_\_\_\_  
 \_\_\_\_\_ Supply ( ) blank labels ( ) #10's **OK FOR**  
 \_\_\_\_\_ ( ) Large envelopes ( ) Stiffner **BTO**

_____	Affix captions	_____
_____	Paper Clipping of _____ items	_____
_____	Affix computer addressing	_____
_____	Affix labels	_____
_____	Sort and stamp airmail	_____
_____	Press kits assembled, _____ items ea	_____

1	Bulk shipments	1	.50	*
	Enclose, stamp, mail #10 pgs		.	*

Enclose, etc. large env items . \*

## MESSENGERS & TRUCKING

_____ Messenger deliveries	_____.	*
_____ Truck pickup/delivery	_____.	*
_____	_____.	*
_____ Bags of mail trucked to P.O.	_____.	*

Total of taxable items - . -

N. Y. State Sales Tax

\* Total of non-taxable items 81.20

TOTAL LABOR & MATERIAL      \$1.20

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

<u>         </u>	<u>         </u>	<u>         </u>	*A
<u>         </u>	<u>         </u>	<u>         </u>	*B
<u>         </u>	<u>         </u>	<u>         </u>	*C
<u>         </u>	<u>         </u>	<u>         </u>	
<u>         </u>	<u>         </u>	<u>         </u>	
<u>         </u>	<u>         </u>	<u>         </u>	
<u>         </u>	<u>         </u>	<u>         </u>	
Stamps@ / Postcards@			
Express charges advanced U.P.	5	6.88	
(-) Less postage advance			
+ Postage advance finance charge		.73	

INVOICE TOTAL 87.99

ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10; Days:

ORIGINAL

# PR AIDS

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date MARCH 18, 1980  
 Ordered by S. PANARITES ( ) RUSH Job # 3662  
 Subject 1. BELGIAN CUISINE: A MASTERPIECE FOR  
MODERN PALATES ( ) EXTRA RUSH Invoice 98821

TO: BELGIAN NATIONAL TOURIST OFFICE  
 745 Fifth Avenue  
 New York, New York 10022  
 ATT: S. PANARITES

## ASSEMBLY AND MAILING

1/4 Collate and staple, 3 pages ea 30.20  
1/4 " " 2 " " 24.20

## PRINTING

1/4 Releases, 3 pages each 57.25  
1/4 " " 2 " " 35.50

Captions, each of \_\_\_\_\_

5 Metal plates and 5 negatives 50.00

## TYPING

Hand-typed addressing \_\_\_\_\_  
 Hand-typed pages \_\_\_\_\_  
 Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

## PHOTOGRAPHY

Copy negs ( ) Strip-in caption \_\_\_\_\_  
 Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

## COMPUTER SERVICES

Computer Selected Media \_\_\_\_\_  
 ( ) special sorting/research \_\_\_\_\_  
 Run client private lists \_\_\_\_\_  
 Imprint labels/return address \_\_\_\_\_  
 Media-distrib memo- NXN \_\_\_\_\_

## RESEARCH & LIST SERVICES

Special Research \_\_\_\_\_  
 Client list maintenance \_\_\_\_\_  
 new records deletions \_\_\_\_\_  
 Corrections proof cards \_\_\_\_\_

## MISCELLANEOUS

Typography, layout, \_\_\_\_\_  
 Supply ( ) blank labels ( ) #10's OR FOR PAYMENT  
 ( ) Large envelopes ( ) Stiffner INTO budget

Affix captions \_\_\_\_\_  
 Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_  
 Affix computer addressing \_\_\_\_\_  
 Affix labels \_\_\_\_\_  
 Sort and stamp airmail \_\_\_\_\_  
 Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_

2 Bulk shipments 3.00\*  
 Enclose, stamp, mail #10 pgs \_\_\_\_\_\*

Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_\*

## MESSENGERS & TRUCKING

Messenger deliveries \_\_\_\_\_\*  
 Truck pickup/delivery \_\_\_\_\_\*  
 Bags of mail trucked to P.O. \_\_\_\_\_\*

Total of taxable items \_\_\_\_\_

N. Y. State Sales Tax \_\_\_\_\_

\* Total of non-taxable items 200.15

TOTAL LABOR & MATERIAL 200.15

## POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

@	@	@
@	@	@
@	@	@
@	@	@
@	@	@

Stamps@ \_\_\_\_\_ / Postcards@ \_\_\_\_\_

Express charges advanced U.P.S. 11.29\*C

(-) Less postage advance \_\_\_\_\_

+ Postage advance finance charge .23

INVOICE TOTAL 211.67

P. Paymaster

SERIAL STORED  
 AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL



PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date MARCH 18, 1980

Ordered by S. Panarites ( ) RUSH

Job # 3665

Subject Europalia 1980 Dedicated to observing EXTRA RUSH

Invoice 98795

TO: BELGUIM'S 150th ANNIVERSARY (COPY ATT:)

745 Fifth Avenue  
New York, New York 10022  
ATT: S. PANATIES

ASSEMBLY AND MAILING

14 Collate and staple, 3 pages ea 30.20

Affix captions

Paper Clipping of \_\_\_\_\_ items

Affix computer addressing

Affix labels

Sort and stamp airmail

Press kits assembled, \_\_\_\_\_ items ea

2 Bulk shipments

Enclose, stamp, mail #10 pgs

Enclose, etc. large env \_\_\_\_\_ items

MESSENGERS & TRUCKING

Messenger deliveries

Truck pickup/delivery

Bags of mail trucked to P.O.

PRINTING

14 Releases, 3 pages each

Captions, each of \_\_\_\_\_

3 Metal plates and 3 negatives

TYPING

Hand-typed addressing

Hand-typed pages

Fill-ins ( ) 1-line ( ) full

PHOTOGRAPHY

Copy negs ( ) Strip-in caption

Prints ( ) 8x10 ( ) 5x7 ( ) 4x5

COMPUTER SERVICES

Computer Selected Media

( ) special sorting/research

Run client private lists

Imprint labels/return address

Media-distrib memo- NXN

RESEARCH & LIST SERVICES

Special Research

Client list maintenance

new records deletions

Corrections proof cards

MISCELLANEOUS

Typography, layout,

Supply ( ) blank labels ( ) #10's

( ) Large envelopes ( ) Stiffner

Total of taxable items

N. Y. State Sales Tax

\* Total of non-taxable items

TOTAL LABOR & MATERIAL

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

Stamps \_\_\_\_\_ Postcards \_\_\_\_\_

Postage charges advanced U.P.S.

(-) Less postage advance

+ Postage advance finance charge

INVOICE TOTAL

**PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363**

ORIGINAL



PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-5363

OBIG

ORIGINAL

ALL MATERIAL STORED  
AT CLIENT'S RISK

# PR AID

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # BNTD # 4/80 Acct. # 08621 Date 2/27/80

Ordered by Ann F. Neville ( ) RUSH Job # 2367

Subject Local Brussels Residents Offer ( ) EXTRA RUSH Invoice 98360

Visitors Free Guide Service

TO: **BELGIAN NATIONAL TOURIST OFFICE**  
745 Fifth Avenue  
New York, New York 10022  
Att: Ann F. Neville

## ASSEMBLY AND MAILING

Collate and staple, \_\_\_\_\_ pages ea \_\_\_\_\_

Affix captions \_\_\_\_\_

Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_

☒ Affix computer addressing 3.00

Affix labels \_\_\_\_\_

Sort and stamp airmail \_\_\_\_\_

Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_

Bulk shipments \_\_\_\_\_ \*

423 Enclose, stamp, mail #10 1 pgs 79.50 \*

Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_ \*

## MESSENGERS & TRUCKING

1 Messenger deliveries 6.00 \*

Truck pickup/delivery \_\_\_\_\_ \*

☒ Bags of mail trucked to P.O. 1.00 \*

## PRINTING

750 Releases, 1 pages each 19.25

Captions, each of \_\_\_\_\_

Metal plates and \_\_\_\_\_ negatives \_\_\_\_\_

## TYPING

Hand-typed addressing \_\_\_\_\_

Hand-typed pages \_\_\_\_\_

Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

## PHOTOGRAPHY

Copy negs ( ) Strip-in caption \_\_\_\_\_

Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

## COMPUTER SERVICES

423 Computer Selected Media 45.00

( ) special sorting/research \_\_\_\_\_

Run client private lists \_\_\_\_\_

Imprint labels/return address \_\_\_\_\_

Media-distrib memo- NXN \_\_\_\_\_

## RESEARCH & LIST SERVICES

Special Research \_\_\_\_\_

Client list maintenance \_\_\_\_\_

new records deletions \_\_\_\_\_

Corrections proof cards \_\_\_\_\_

## MISCELLANEOUS

Typography, layout, \_\_\_\_\_

Supply ( ) blank labels ( ) #10's \_\_\_\_\_

( ) Large envelopes ( ) Stiffner \_\_\_\_\_

F. Baeynaekers

Total of taxable items 69.25

N. Y. State Sales Tax EXEMPT 5.54

\* Total of non-taxable items 26.50

TOTAL LABOR & MATERIAL 101.29

95.75

## POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

423 @ 15 \_\_\_\_\_

@ \_\_\_\_\_

@ \_\_\_\_\_

@ \_\_\_\_\_

@ \_\_\_\_\_

@ \_\_\_\_\_

@ \_\_\_\_\_

Stamps @ \_\_\_\_\_ / \_\_\_\_\_ Postcards @ \_\_\_\_\_

Express charges advanced \_\_\_\_\_

(-) Less postage advance \_\_\_\_\_

+ Postage advance finance charge .95

INVOICE TOTAL 165.69

ALL MATERIALS  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

160.15

# PR AIDS

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # BNT0 #10/80 Acct. # 08621 Date February 29, 1980  
 Ordered by M. Ann Neville ( ) RUSH Job # 3190  
 Subject BNT0 Launches Television Campaign ( ) EXTRA RUSH Invoice 98394  
In March

TO:

BELGIAN NATIONAL TOURIST OFFICE  
 745 Fifth Avenue  
 New York, New York 10022  
 Att: Ms. Ann Neville

## ASSEMBLY AND MAILING

Collate and staple,      pages ea       
      
      
      
     Affix captions       
     Paper Clipping of      items       
     Affix computer addressing 3.50  
     Affix labels       
     Sort and stamp airmail       
     Press kits assembled,      items ea       
     Bulk shipments       
295 Enclose, stamp, mail #10 1 pgs 13.50  
      
     Enclose, etc. large env      items     

## MESSENGERS & TRUCKING

1 Messenger deliveries 6.00  
     Truck pickup/delivery       
     Bags of mail trucked to P.O. 1.00

Total of taxable items 223.55  
 N. Y. State Sales Tax 17.88  
 \* Total of non-taxable items 20.50  
 TOTAL LABOR & MATERIAL 261.93  
244.00  
 POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

295 @ 15      @      @       
     @      @       
     @      @       
     @      @       
     @      @       
     @      @       
     Stamps @      /      Postcards @       
 Express charges advanced       
 (-) Less postage advance       
 + Postage advance finance charge     

## PRINTING

520 Releases, 1 pages each 170.05  
58.00 Yellow Pgs  
      
     Captions, each of       
      
1 Metal plates and 1 negatives 10.00

## TYPING

     Hand-typed addressing       
     Hand-typed pages       
     Fill-ins ( ) 1-line ( ) full     

## PHOTOGRAPHY

     Copy negs ( ) Strip-in caption       
     Prints ( ) 8x10 ( ) 5x7 ( ) 4x5     

## COMPUTER SERVICES

295 Computer Selected Media 30.00  
 ( ) special sorting/research       
     Run client private lists       
     Imprint labels/return address       
     Media-distrib memo- NXN     

## RESEARCH & LIST SERVICES

     Special Research       
     Client list maintenance       
     new records      deletions       
     Corrections      proof cards     

## MISCELLANEOUS

     Typography, layout,       
     Supply ( ) blank labels ( ) #10's       
     ( ) Large envelopes ( ) Stiffner     

OK FOR PAYMENT

BNT0 budget

F. Baeynaekers

INVOICE TOTAL

ALL MATERIAL STORED  
 AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

287

PR

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date FEBRUARY 5, 1980

Ordered by ANN NEVILLE ( ) RUSH Job # 2601

Subject DEL OF L/H ( ) EXTRA RUSH Invoice 97723

TO: BELGION NAT'L TOURIST  
745 5th Avenue  
New York City 10022  
ATT: ANN NEVILLE

**PRINTING**

Releases, \_\_\_\_\_ pages each \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Captions, each of \_\_\_\_\_

\_\_\_\_\_

Metal plates and \_\_\_\_\_ negatives \_\_\_\_\_

\_\_\_\_\_

**TYPING**

Hand-typed addressing \_\_\_\_\_

Hand-typed pages \_\_\_\_\_

Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

**PHOTOGRAPHY**

Copy negs ( ) Strip-in caption \_\_\_\_\_

Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

\_\_\_\_\_

**COMPUTER SERVICES**

Computer Selected Media \_\_\_\_\_

( ) special sorting/research \_\_\_\_\_

Run client private lists \_\_\_\_\_

Imprint labels/return address \_\_\_\_\_

Media-distrib memo- NXN \_\_\_\_\_

**RESEARCH & LIST SERVICES**

Special Research \_\_\_\_\_

Client list maintenance \_\_\_\_\_

new records deletions \_\_\_\_\_

Corrections proof cards \_\_\_\_\_

**MISCELLANEOUS**

Typography, layout, \_\_\_\_\_

Supply ( ) blank labels ( ) #10's \_\_\_\_\_

( ) Large envelopes ( ) Stiffner \_\_\_\_\_

**ASSEMBLY AND MAILING**

Collate and staple, \_\_\_\_\_ pages ea \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Affix captions \_\_\_\_\_

Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_

Affix computer addressing \_\_\_\_\_

Affix labels \_\_\_\_\_

Sort and stamp airmail \_\_\_\_\_

Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_

/ Bulk shipments MINIMUM FEE 10.00 \*

Enclose, stamp, mail #10 pgs \_\_\_\_\_ \*

\_\_\_\_\_

Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_ \*

\_\_\_\_\_

**MESSENGERS & TRUCKING**

Messenger deliveries \_\_\_\_\_ \*

/ Truck pickup/delivery mi 11.00 \*

\_\_\_\_\_ \*

Bags of mail trucked to P.O. \_\_\_\_\_ \*

\_\_\_\_\_

Total of taxable items \_\_\_\_\_

N. Y. State Sales Tax \_\_\_\_\_

\* Total of non-taxable items 21.00

**TOTAL LABOR & MATERIAL** 21.00

**POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS**

@ \_\_\_\_\_ @ \_\_\_\_\_ @ \_\_\_\_\_

@ \_\_\_\_\_ @ \_\_\_\_\_ @ \_\_\_\_\_

@ \_\_\_\_\_ @ \_\_\_\_\_ @ \_\_\_\_\_

@ \_\_\_\_\_ @ \_\_\_\_\_ @ \_\_\_\_\_

Stamps@ \_\_\_\_\_ / Postcards@ \_\_\_\_\_

Express charges advanced \_\_\_\_\_

(-) Less postage advance \_\_\_\_\_

+ Postage advance finance charge \_\_\_\_\_

**INVOICE TOTAL** 21.00

ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

PR

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 52764 Date FEBRUARY 1, 1980

Ordered by ANN F. NEVILLE ( ) RUSH Job # 2370

Subject CHURCH OF NOTRE DAME OF LAEKEN ( ) EXTRA RUSH Invoice 97622  
HOUSE ROYAL CRYPT

TO:  
BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022  
ATT: ANN F. NEVILLE

#25/79

PRINTING

Releases, \_\_\_\_\_ pages each \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Captions, each of \_\_\_\_\_  
\_\_\_\_\_  
Metal plates and \_\_\_\_\_ negatives \_\_\_\_\_

TYPING

Hand-typed addressing \_\_\_\_\_  
Hand-typed pages \_\_\_\_\_  
Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

PHOTOGRAPHY

Copy negs ( ) Strip-in caption \_\_\_\_\_  
Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

COMPUTER SERVICES

426 Computer Selected Media \_\_\_\_\_  
( ) special sorting/research 45.00  
Run client private lists \_\_\_\_\_  
Imprint labels/return address \_\_\_\_\_  
Media-distrib memo-NXN \_\_\_\_\_

RESEARCH & LIST SERVICES

Special Research \_\_\_\_\_  
Client list maintenance \_\_\_\_\_  
new records deletions \_\_\_\_\_  
Corrections proof cards \_\_\_\_\_

MISCELLANEOUS

Typography, layout, \_\_\_\_\_  
Supply ( ) blank labels ( ) #10's \_\_\_\_\_  
( ) Large envelopes ( ) Stiffner \_\_\_\_\_

ASSEMBLY AND MAILING

Collate and staple, \_\_\_\_\_ pages ea \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Affix captions \_\_\_\_\_  
Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_  
Affix computer addressing 5.00  
Affix labels \_\_\_\_\_  
Sort and stamp airmail \_\_\_\_\_  
Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_  
Bulk shipments \_\_\_\_\_\*  
426 Enclose, stamp, mail #10/pgs 19.50\*  
\_\_\_\_\_  
Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_\*

MESSENGERS & TRUCKING

1 Messenger deliveries (overs) 6.00\*  
Truck pickup/delivery \_\_\_\_\_\*  
1 Bags of mail trucked to P.O. 1.00\*

Total of taxable items \_\_\_\_\_

N. Y. State Sales Tax \_\_\_\_\_

\* Total of non-taxable items 76.50

TOTAL LABOR & MATERIAL 76.50

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

426 @ 15 \_\_\_\_\_ @ \_\_\_\_\_  
@ \_\_\_\_\_ @ \_\_\_\_\_  
@ \_\_\_\_\_ @ \_\_\_\_\_  
@ \_\_\_\_\_ @ \_\_\_\_\_  
@ \_\_\_\_\_ @ \_\_\_\_\_  
Stamps@ \_\_\_\_\_ Postcards@ \_\_\_\_\_

Express charges advanced \_\_\_\_\_\*C

(-) Less postage advance ( ) \_\_\_\_\_

+ Postage advance finance charge 26

INVOICE TOTAL 141.36

ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL



PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date January 28, 1980

Ordered by Ann Neville ( ) RUSH Job # 2438

Subject Del of UH ( ) EXTRA RUSH Invoice 97416

TO: Belgian National Tourist  
745 Fifth Ave.  
N.Y., N.Y. 10022  
Att: Ann Neville

#### PRINTING

Releases, \_\_\_\_\_ pages each \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Captions, each of \_\_\_\_\_  
\_\_\_\_\_  
Metal plates and \_\_\_\_\_ negatives \_\_\_\_\_

#### TYPING

Hand-typed addressing \_\_\_\_\_  
Hand-typed pages \_\_\_\_\_  
Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

#### PHOTOGRAPHY

Copy negs ( ) Strip-in caption \_\_\_\_\_  
Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

#### COMPUTER SERVICES

Computer Selected Media \_\_\_\_\_  
( ) special sorting/research \_\_\_\_\_  
Run client private lists \_\_\_\_\_  
Imprint labels/return address \_\_\_\_\_  
Media-distrib memo- NXN \_\_\_\_\_

#### RESEARCH & LIST SERVICES

Special Research \_\_\_\_\_  
Client list maintenance \_\_\_\_\_  
    new records \_\_\_\_\_ deletions \_\_\_\_\_  
    Corrections \_\_\_\_\_ proof cards \_\_\_\_\_

#### MISCELLANEOUS

Typography, layout, \_\_\_\_\_  
Supply ( ) blank labels ( ) #10's \_\_\_\_\_  
( ) Large envelopes ( ) Stiffner \_\_\_\_\_

#### ASSEMBLY AND MAILING

Collate and staple, \_\_\_\_\_ pages ea \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Affix captions \_\_\_\_\_  
Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_  
Affix computer addressing \_\_\_\_\_  
Affix labels \_\_\_\_\_  
Sort and stamp airmail \_\_\_\_\_  
Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_  
/ Bulk shipments *MINIMUM 4 TNS* 16.00 \*  
Enclose, stamp, mail #10 pgs \_\_\_\_\_ \*  
\_\_\_\_\_  
Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_ \*

#### MESSENGERS & TRUCKING

/ Messenger deliveries 6.00 \*  
Truck pickup/delivery \_\_\_\_\_ \*  
Bags of mail trucked to P.O. \_\_\_\_\_ \*

Total of taxable items \_\_\_\_\_

N. Y. State Sales Tax \_\_\_\_\_

\* Total of non-taxable items 16.00

TOTAL LABOR & MATERIAL 16.00

#### POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

@	@	@	
@	@	@	
@	@	@	
@	@	@	
@	@	@	
Stamps@	/	Postcards@	
Express charges advanced			
(-) Less postage advance			
+ Postage advance finance charge			

INVOICE TOTAL 16.00

ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

PR

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 52764 Date FEBRUARY 15, 1980  
Ordered by ANN F. NEVILLE #2/80 ( ) RUSH Job # 2369  
Subject EUROPALIA 1980 DEDICATED TO OBSERVING  
BELGIUM'S 150th ANNIVERSARY ( ) EXTRA RUSH Invoice 97975

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022  
ATT: ANN.F.NEVILLE

**PRINTING**

280 Releases, 3 pages each 41.25

Captions, each of \_\_\_\_\_

3 Metal plates and 3 negatives 30.00

**TYPING**

Hand-typed addressing \_\_\_\_\_

Hand-typed pages \_\_\_\_\_

Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

**PHOTOGRAPHY**

Copy negs ( ) Strip-in caption \_\_\_\_\_

Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

**COMPUTER SERVICES**

666 Computer Selected Media \_\_\_\_\_

( ) special sorting/research 22.00

Run client private lists \_\_\_\_\_

Inprint labels/return address \_\_\_\_\_

7 Media-distrib memo- NXN 31.50

**RESEARCH & LIST SERVICES**

Special Research \_\_\_\_\_

Client list maintenance \_\_\_\_\_

new records deletions \_\_\_\_\_

Corrections proof cards \_\_\_\_\_

**MISCELLANEOUS**

Typography, layout, \_\_\_\_\_

Supply ( ) blank labels ( ) #10's \_\_\_\_\_

( ) Large envelopes ( ) Stiffner \_\_\_\_\_

**ASSEMBLY AND MAILING**

280 Collate and staple, 3 pages ea 30.00

Affix captions \_\_\_\_\_

Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_

Affix computer addressing 7.00

Affix labels \_\_\_\_\_

Sort and stamp airmail \_\_\_\_\_

Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_

Bulk shipments \_\_\_\_\_

666 Enclose, stamp, mail #10 3 pgs 43.50

Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_

**MESSENGERS & TRUCKING**

7 Messenger deliveries (overs) 6.00

Truck pickup/delivery \_\_\_\_\_

1 Bags of mail trucked to P.O. 1.00

Total of taxable items \_\_\_\_\_

N. Y. State Sales Tax \_\_\_\_\_

\* Total of non-taxable items 267.45

**TOTAL LABOR & MATERIAL** 267.45

**POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS**

666 @ 15 \_\_\_\_\_ @ \_\_\_\_\_ @ \_\_\_\_\_

\_\_\_\_\_ @ \_\_\_\_\_ @ \_\_\_\_\_

\_\_\_\_\_ @ \_\_\_\_\_ @ \_\_\_\_\_

\_\_\_\_\_ @ \_\_\_\_\_ @ \_\_\_\_\_

\_\_\_\_\_ @ \_\_\_\_\_ @ \_\_\_\_\_

Stamps @ \_\_\_\_\_ / Postcards @ \_\_\_\_\_ 99.90 \*A

Express charges advanced \_\_\_\_\_ \*B

(-) Less postage advance ( ) \_\_\_\_\_ \*C

+ Postage advance finance charge 1.50

**INVOICE TOTAL** 368.85

ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL



PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date FEBRUARY 1, 1980  
 Ordered by ANNE NEVILLE ( ) RUSH Job # 2475  
 Subject PRINTING OF 7 RELEASES ( ) EXTRA RUSH Invoice 97623

TO: BELGIAN NATL TOURIST  
 745 5th Avenue  
 New York, New York, 10022  
 ATT: ANNE NEVILLE

#### PRINTING

2x 1M Releases, 1 pages each 26.25  
 1M " " 2 " " 35.50  
 1M " " 3 " " 57.25  
 2x 300 " " 2 " " 59.80  
 2x 700 " " 2 " " 86.20  
 Captions, each of \_\_\_\_\_  
 300 Release 300 46.05  
 700 " " 3 PG 68.95  
 Metal plates and \_\_\_\_\_ negatives \_\_\_\_\_

#### TYPING

\_\_\_\_\_ Hand-typed addressing \_\_\_\_\_  
 \_\_\_\_\_ Hand-typed pages \_\_\_\_\_  
 \_\_\_\_\_ Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

#### PHOTOGRAPHY

\_\_\_\_\_ Copy negs ( ) Strip-in caption \_\_\_\_\_  
 \_\_\_\_\_ Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

#### COMPUTER SERVICES

\_\_\_\_\_ Computer Selected Media \_\_\_\_\_  
 ( ) special sorting/research \_\_\_\_\_  
 \_\_\_\_\_ Run client private lists \_\_\_\_\_  
 \_\_\_\_\_ Imprint labels/return address \_\_\_\_\_  
 \_\_\_\_\_ Media-distrib memo- NXN \_\_\_\_\_

#### RESEARCH & LIST SERVICES

\_\_\_\_\_ Special Research \_\_\_\_\_  
 \_\_\_\_\_ Client list maintenance \_\_\_\_\_  
 \_\_\_\_\_ -new records -deletions \_\_\_\_\_  
 \_\_\_\_\_ Corrections \_\_\_\_\_ proof cards \_\_\_\_\_

#### MISCELLANEOUS

\_\_\_\_\_ Typography, layout, \_\_\_\_\_  
 \_\_\_\_\_ Supply ( ) blank labels ( ) #10's \_\_\_\_\_  
 \_\_\_\_\_ ( ) Large envelopes ( ) Stiffner \_\_\_\_\_

#### ASSEMBLY AND MAILING

1M Collate and staple, 2 pages ea 24.20  
 1M " " 3 " " 30.20  
 2x 300 " " 2 " " 77.60  
 2x 700 " " 2 " " 35.20  
 \_\_\_\_\_ Affix captions \_\_\_\_\_  
 \_\_\_\_\_ Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_  
 \_\_\_\_\_ Affix computer addressing \_\_\_\_\_  
 \_\_\_\_\_ Affix labels \_\_\_\_\_  
 \_\_\_\_\_ Sort and stamp airmail \_\_\_\_\_  
 \_\_\_\_\_ Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_  
 \_\_\_\_\_ Bulk shipments \_\_\_\_\_ \*  
 \_\_\_\_\_ Enclose, stamp, mail #10 pgs \_\_\_\_\_ \*  
 300 Collate + Staple 2 PG 10.45  
 700 " " 3 PG 21.45  
 \_\_\_\_\_ Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_ \*

#### MESSENGERS & TRUCKING

\_\_\_\_\_ Messenger deliveries \_\_\_\_\_ \*  
 1 Truck pickup/delivery 25.00 \*  
 \_\_\_\_\_ Bags of mail trucked to P.O. \_\_\_\_\_ \*

Total of taxable items \_\_\_\_\_

N. Y. State Sales Tax \_\_\_\_\_

\* Total of non-taxable items 544.10

TOTAL LABOR & MATERIAL 544.10

#### POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

@	@	@	
@	@	@	
@	@	@	
@	@	@	
@	@	@	
Stamps@	/	Postcards@	
Express charges advanced			
(-) Less postage advance			
+ Postage advance finance charge			

INVOICE TOTAL 544.10

ALL MATERIAL STORED  
 AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL





PR

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # 180 Acct. # 52764 Date 2/11/80

Ordered by Ann F. Neville ( ) RUSH Job # 2382

Subject Pagaent of the Golden Tree ( ) EXTRA RUSH Invoice 97890

TO: Belgian National Tourist Office  
745 Fifth Avenue  
New York, New York 10022

ASSEMBLY AND MAILING

Collate and staple,        pages ea       

Affix captions         
Paper Clipping of        items         
✓ Affix computer addressing 5.00  
Affix labels         
Sort and stamp airmail         
Press kits assembled,        items ea       

Bulk shipments        \*  
✓ 426 Enclose, stamp, mail #10 / pgs 19.50 \*

Enclose, etc. large env        items        \*

MESSENGERS & TRUCKING

✓ Messenger deliveries (overs) 6.00 \*  
Truck pickup/delivery        \*  
Bags of mail trucked to P.O.        \*

Total of taxable items 50.00

N. Y. State Sales Tax EXEMPT 4.00

\* Total of non-taxable items 25.50

TOTAL LABOR & MATERIAL 78.50

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

426 @ 15        @        @         
@        @        @         
@        @        @         
@        @        @         
@        @        @         
Stamps @        / Postcards @        63.90 \*A  
Express charges advanced        \*B  
(-) Less postage advance        \*C  
+ Postage advance finance charge 96

INVOICE TOTAL 140.36 140.36

PRINTING

Releases,        pages each       

Captions, each of              

Metal plates and        negatives       

TYPING

Hand-typed addressing         
Hand-typed pages         
Fill-ins ( ) 1-line ( ) full       

PHOTOGRAPHY

Copy negs ( ) Strip-in caption         
Prints ( ) 8x10 ( ) 5x7 ( ) 4x5       

COMPUTER SERVICES

426 Computer Selected Media 45.00  
( ) special sorting/research         
Run client private lists         
Imprint labels/return address         
Media-distrib memo- NXN       

RESEARCH & LIST SERVICES

Special Research         
Client list maintenance         
new records        deletions         
Corrections        proof cards       

MISCELLANEOUS

Typography, layout,         
Supply ( ) blank labels ( ) #10's         
( ) Large envelopes ( ) Stiffner



PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date January 31, 1980

Ordered by Ann F. Neville ( ) RUSH Job # 2348

Subject Belgium's Dynasty Museum ( ) EXTRA RUSH Invoice 97510

TO: Belgian Nat'l. Tourist Office  
745 Fifth Ave.  
N.Y., N.Y. 10022  
Att: Ann F. Neville

*#24/79*

#### PRINTING

Releases, \_\_\_\_\_ pages each \_\_\_\_\_

Captions, each of \_\_\_\_\_

Metal plates and \_\_\_\_\_ negatives \_\_\_\_\_

#### TYPING

Hand-typed addressing \_\_\_\_\_

Hand-typed pages \_\_\_\_\_

Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

#### PHOTOGRAPHY

Copy negs ( ) Strip-in caption \_\_\_\_\_

Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

#### COMPUTER SERVICES

455 Computer Selected Media \_\_\_\_\_

( ) special sorting/research 4550

Run client private lists \_\_\_\_\_

Imprint labels/return address \_\_\_\_\_

Media-distrib memo- NXN \_\_\_\_\_

#### RESEARCH & LIST SERVICES

Special Research \_\_\_\_\_

Client list maintenance \_\_\_\_\_

new records deletions \_\_\_\_\_

Corrections proof cards \_\_\_\_\_

#### MISCELLANEOUS

Typography, layout, \_\_\_\_\_

Supply ( ) blank labels ( ) #10's \_\_\_\_\_

( ) Large envelopes ( ) Stiffner \_\_\_\_\_

#### ASSEMBLY AND MAILING

Collate and staple, \_\_\_\_\_ pages ea \_\_\_\_\_

Affix captions \_\_\_\_\_

Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_

Affix computer addressing 3.00

Affix labels \_\_\_\_\_

Sort and stamp airmail \_\_\_\_\_

Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_

Bulk shipments \_\_\_\_\_ \*

467 Enclose, stamp, mail #101 pgs 19.50\*

Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_ \*

#### MESSENGERS & TRUCKING

1 Messenger deliveries 6.00\*

Truck pickup/delivery \_\_\_\_\_ \*

7.00 Bags of mail trucked to P.O. 7.00\*

Total of taxable items 50.50

N. Y. State Sales Tax EXEMPT 4.07

\* Total of non-taxable items 26.50

TOTAL LABOR & MATERIAL 81.04

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS 77.00

467 @ 15 \_\_\_\_\_ @ \_\_\_\_\_

\_\_\_\_\_ @ \_\_\_\_\_

\_\_\_\_\_ @ \_\_\_\_\_

\_\_\_\_\_ @ \_\_\_\_\_

\_\_\_\_\_ @ \_\_\_\_\_

Stamps@ \_\_\_\_\_ / Postcards@ \_\_\_\_\_

Express charges advanced \_\_\_\_\_

(-) Less postage advance \_\_\_\_\_

+ Postage advance finance charge 96

143.01

INVOICE TOTAL 146.05

ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

**PUBLIC RELATIONS AIDS, INC.** 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date JANUARY 25, 1980  
 Ordered by ANN F. NEVILLE ( ) RUSH Job # 2003  
 Subject BELGIAN ROYAL RESIDENCE OF LAEKEN ( ) EXTRA RUSH Invoice 97377

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022  
ATT: ANN.F NEVILLE

PRINTING

Releases, _____ pages each	_____
_____	_____
_____	_____
_____	_____
_____	_____
Captions, each of _____	_____
_____	_____
_____	_____
Metal plates and negatives	_____

TYPING

\_\_\_\_\_ Hand-typed addressing \_\_\_\_\_  
 \_\_\_\_\_ Hand-typed pages \_\_\_\_\_  
 \_\_\_\_\_ Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

# PHOTOGRAPHY

Copy negs ( ) Strip-in caption. \_\_\_\_\_  
 Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

## COMPUTER SERVICES

<u>392</u> Computer Selected Media	
( ) special sorting/research	<u>40.00</u>
Run client private lists	_____
Imprint labels/return address	_____
Media-distrib memo- NXN	_____

## RESEARCH & LIST SERVICES

Special Research \_\_\_\_\_  
 Client list maintenance \_\_\_\_\_  
     \_\_\_ new records \_\_\_ deletions  
     Corrections proof cards .

MISCELLANEOUS.

\_\_\_\_\_ Typography, layout, \_\_\_\_\_.  
 \_\_\_\_\_ Supply ( ) blank labels ( ) #10's \_\_\_\_\_.  
 \_\_\_\_\_ ( ) Large envelopes ( ) Stiffner \_\_\_\_\_

## ASSEMBLY AND MAILING

Collate and staple, _____ pages ea	_____	_____
_____	_____	_____
_____	_____	_____
Affix captions	_____	_____
Paper Clipping of _____ items	_____	_____
✓ Affix computer addressing	4.00	_____
✓ Affix labels	9.90	_____
Sort and stamp airmail	_____	_____
Press kits assembled, _____ items ea	_____	_____
_____	_____	_____
Bulk shipments	_____	*
721 Enclose, stamp, mail #10 1pgs	_____	*
1 PART	33.50	*
Enclose, etc. large env _____ items	_____	*

MESSENGERS & TRUCKING

1 Messenger deliveries (overs) 6.00 \*  
    Truck pickup/delivery     \*  
            \*  
1 Bags of mail trucked to P.O. 1.00 \*

Total of taxable items 53.90

N. Y. State Sales Tax **EXEMPT**  
**EX-140654** 4.31

\* Total of non-taxable items 40.50

TOTAL LABOR & MATERIAL 98.71

94.40

POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

[illegible]

Stamps@ / Postcards@  
Express charges advanced

(-) Less postage advance ( )

+ Postage advance finance charge	<u>1.62</u>
----------------------------------	-------------

INVOICE TOTAL 247.14

ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL





**PR**

JAN 28 1980

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date JANUARY 11, 1980Ordered by ANN F. NEVILLE ( ) RUSH Job # 1870Subject LIEGE CELEBRATES ITS MILLENNIUM ( ) EXTRA RUSH Invoice 97041

DURING 1980 #17/79

TO:

BELGIAN NATIONAL TOURIST OFFICE  
745 FIFTH AVENUE  
NEW YORK, NEW YORK 10022  
ATT: ANN F. NEVILLE**PRINTING**

Releases, \_\_\_\_\_ pages each \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Captions, each of \_\_\_\_\_

\_\_\_\_\_

Metal plates and \_\_\_\_\_ negatives \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TYPING**

Hand-typed addressing \_\_\_\_\_

Hand-typed pages \_\_\_\_\_

Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

347 LABELS 2 PAGES 415 h/bels 4 PAGES 139.00

**PHOTOGRAPHY**

Copy negs ( ) Strip-in caption \_\_\_\_\_

Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

\_\_\_\_\_

**COMPUTER SERVICES**

414 Computer Selected Media \_\_\_\_\_

( ) special sorting/research 50.00

Run client private lists \_\_\_\_\_

Imprint labels/return address \_\_\_\_\_

5 Media-distrib memo- NXN 22.50**RESEARCH & LIST SERVICES**

Special Research \_\_\_\_\_

Client list maintenance \_\_\_\_\_

new records deletions \_\_\_\_\_

Corrections proof cards \_\_\_\_\_

**MISCELLANEOUS**

Typography, layout, \_\_\_\_\_

Supply ( ) blank labels ( ) #10's \_\_\_\_\_

( ) Large envelopes ( ) Stiffner \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ASSEMBLY AND MAILING**

Collate and staple, \_\_\_\_\_ pages ea \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Affix captions \_\_\_\_\_

Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_

Affix computer addressing 5.00Affix labels 10.45

Sort and stamp airmail \_\_\_\_\_

Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_

Bulk shipments \_\_\_\_\_ \*

261 Enclose, stamp, mail #10 (pgs) } 34.50 \*

1 PART

Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_ \*

\_\_\_\_\_

\_\_\_\_\_

**MESSENGERS & TRUCKING**2 Messenger deliveries w/ovens 12.00 \*

Truck pickup/delivery \_\_\_\_\_ \*

Bags of mail trucked to P.O. 1.00 \*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total of taxable items 226.95N. Y. State Sales Tax exempt 18.16\* Total of non-taxable items 47.50TOTAL LABOR & MATERIAL 292.61274.45**POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS**

\_\_\_\_\_

161 @ 15 \_\_\_\_\_ @ \_\_\_\_\_

@ \_\_\_\_\_ @ \_\_\_\_\_

@ \_\_\_\_\_ @ \_\_\_\_\_

@ \_\_\_\_\_ @ \_\_\_\_\_

@ \_\_\_\_\_ @ \_\_\_\_\_

Stamps @ \_\_\_\_\_ Postcards @ \_\_\_\_\_

Express charges advanced \_\_\_\_\_

(-) Less postage advance ( ) \_\_\_\_\_

+ Postage advance finance charge 1.71INVOICE TOTAL 390.31 408.47ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

# PR

JAN 20 1980

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date January 10, 1980

Ordered by Ann Neville ( ) RUSH Job # 1869

Subject 100 copies of Releases ( ) EXTRA RUSH Invoice 97004

TO: BELGIAN NAT'L TOURIST  
745 Fifth Avenue  
New York, New York 10022  
Att: Ann Neville

#20/79

## ASSEMBLY AND MAILING

100 Collate and staple, 2 pages ea 3.30

Affix captions  
Paper Clipping of \_\_\_\_\_ items  
Affix computer addressing  
Affix labels  
Sort and stamp airmail  
Press kits assembled, \_\_\_\_\_ items ea

☒ Bulk shipments 1.50\*  
Enclose, stamp, mail #10 pgs

Enclose, etc. large env \_\_\_\_\_ items \*

## MESSENGERS & TRUCKING

1 Messenger deliveries 6.00\*

Truck pickup/delivery \_\_\_\_\_ \*

Bags of mail trucked to P.O. \_\_\_\_\_ \*

Total of taxable items 84.30

N. Y. State Sales Tax 7.16

\* Total of non-taxable items 7.50

TOTAL LABOR & MATERIAL 108.96

## POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

Stamps@ \_\_\_\_\_ / Postcards@ \_\_\_\_\_ \*A  
Express charges advanced \_\_\_\_\_ \*B  
(-) Less postage advance ( ) \_\_\_\_\_ \*C  
+ Postage advance finance charge \_\_\_\_\_

## PRINTING

6 x 100 Releases, 1 pages each 86.00

Captions, each of \_\_\_\_\_

Metal plates and \_\_\_\_\_ negatives

## TYPING

Hand-typed addressing \_\_\_\_\_

Hand-typed pages \_\_\_\_\_

Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

## PHOTOGRAPHY

Copy negs ( ) Strip-in caption \_\_\_\_\_

Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

## COMPUTER SERVICES

Computer Selected Media \_\_\_\_\_

( ) special sorting/research \_\_\_\_\_

Run client private lists \_\_\_\_\_

Imprint labels/return address \_\_\_\_\_

Media-distrib memo- NXN \_\_\_\_\_

## RESEARCH & LIST SERVICES

Special Research \_\_\_\_\_

Client list maintenance \_\_\_\_\_

new records deletions \_\_\_\_\_

Corrections proof cards \_\_\_\_\_

## MISCELLANEOUS

Typography, layout, \_\_\_\_\_

Supply ( ) blank labels ( ) #10's \_\_\_\_\_

( ) Large envelopes ( ) Stiffner \_\_\_\_\_

OK FOR PAYMENT  
BY TO Budget

INVOICE TOTAL 108.96

ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

96.80





JAN 28 1980

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date January 15, 1980Ordered by Ann F. Neville ( ) RUSH Job # 1999Subject New Ostend-London Jetfoil Service to ( ) EXTRA RUSH Invoice 97111  
start Feb. 29, 1980 #18/79

TO:

BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, N.Y. 10022  
ATTN: Ann F. Neville**PRINTING**Releases, \_\_\_\_\_ pages each \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Captions, each of \_\_\_\_\_  
\_\_\_\_\_  
Metal plates and \_\_\_\_\_ negatives \_\_\_\_\_**TYPING**Hand-typed addressing \_\_\_\_\_  
Hand-typed pages \_\_\_\_\_  
Fill-ins ( ) 1-line ( ) full \_\_\_\_\_**PHOTOGRAPHY**Copy negs ( ) Strip-in caption \_\_\_\_\_  
Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_**COMPUTER SERVICES**312 Computer Selected Media \_\_\_\_\_  
( ) special sorting/research 40.00  
Run client private lists \_\_\_\_\_  
Imprint labels/return address \_\_\_\_\_  
Media-distrib memo- NXN \_\_\_\_\_**RESEARCH & LIST SERVICES**Special Research \_\_\_\_\_  
Client list maintenance \_\_\_\_\_  
new records \_\_\_\_\_ deletions \_\_\_\_\_  
Corrections \_\_\_\_\_ proof cards \_\_\_\_\_**MISCELLANEOUS**Typography, layout, \_\_\_\_\_  
Supply ( ) blank labels ( ) #10's \_\_\_\_\_  
( ) Large envelopes ( ) Stiffner \_\_\_\_\_**OK FOR PAYMENT**

BNTD budget

F. Ramackers

**ASSEMBLY AND MAILING**Collate and staple, \_\_\_\_\_ pages ea \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Affix captions \_\_\_\_\_  
Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_  
Affix computer addressing 4.00  
Affix labels 9.90  
Sort and stamp airmail \_\_\_\_\_  
Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_  
Bulk shipments \_\_\_\_\_ \*  
722 Enclose, stamp, mail #10 (pgs) 1 Por 7 } 32.50\*  
Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_ \***MESSENGERS & TRUCKING**/ Messenger deliveries (over) 6.00\*  
Truck pickup/delivery \_\_\_\_\_ \*  
/ Bags of mail trucked to P.O. 1.00\*Total of taxable items 53.90N. Y. State Sales Tax exempt 4.31\* Total of non-taxable items EX-140654 33.50**TOTAL LABOR & MATERIAL** 94.7187.40**POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS**722 15 @ @ @ @ @ @ @ @ @ @  
Stamps @ / Postcards @ 108.30\*A  
Express charges advanced \_\_\_\_\_ \*B  
(-) Less postage advance \_\_\_\_\_ \*C  
Postage advance finance charge 1.62**INVOICE TOTAL** 207.63ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

208.32







PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

Client's Order # \_\_\_\_\_ Acct. # 08621 Date January 16, 1980

Ordered by Anne F. Neville ( ) RUSH Job # 1998

Subject OPERATION FRIENDLY INVASION ( ) EXTRA RUSH Invoice 97125

TO:

BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022  
Attn: Ann F. Neville

# PRINTING

860 Releases, 1 pages each 19.25

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Captions, each of \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Metal plates and \_\_\_\_\_ negatives \_\_\_\_\_

\_\_\_\_\_

# TYPING

69 Hand-typed addressing 6.25

\_\_\_\_\_ Hand-typed pages \_\_\_\_\_

\_\_\_\_\_ Fill-ins ( ) 1-line ( ) full \_\_\_\_\_

# PHOTOGRAPHY

\_\_\_\_\_ Copy negs ( ) Strip-in caption \_\_\_\_\_

\_\_\_\_\_ Prints ( ) 8x10 ( ) 5x7 ( ) 4x5 \_\_\_\_\_

\_\_\_\_\_

# COMPUTER SERVICES

629 Computer Selected Media \_\_\_\_\_

\_\_\_\_\_ ( ) special sorting/research 23.00

\_\_\_\_\_ Run client private lists \_\_\_\_\_

\_\_\_\_\_ Imprint labels/return address \_\_\_\_\_

8 Media-distrib memo- NXN 36.00

# RESEARCH & LIST SERVICES

\_\_\_\_\_ Special Research \_\_\_\_\_

\_\_\_\_\_ Client list maintenance \_\_\_\_\_

\_\_\_\_\_ new records \_\_\_\_\_ deletions \_\_\_\_\_

\_\_\_\_\_ Corrections \_\_\_\_\_ proof cards \_\_\_\_\_

# MISCELLANEOUS

\_\_\_\_\_ Typography, layout, \_\_\_\_\_

\_\_\_\_\_ Supply ( ) blank labels ( ) #10's \_\_\_\_\_

\_\_\_\_\_ ( ) Large envelopes ( ) Stiffner \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# ASSEMBLY AND MAILING

\_\_\_\_\_ Collate and staple, \_\_\_\_\_ pages ea \_\_\_\_\_

HAND FOLDING SUPPLIED STAMP 34.90

\_\_\_\_\_

\_\_\_\_\_ Affix captions \_\_\_\_\_

\_\_\_\_\_ Paper Clipping of \_\_\_\_\_ items \_\_\_\_\_

Affix computer addressing 2.00

\_\_\_\_\_ Affix labels \_\_\_\_\_

\_\_\_\_\_ Sort and stamp airmail \_\_\_\_\_

\_\_\_\_\_ Press kits assembled, \_\_\_\_\_ items ea \_\_\_\_\_

\_\_\_\_\_ Bulk shipments \_\_\_\_\_ \*

698 Enclose, stamp, mail #10 2pgs 37.50

1/1000

\_\_\_\_\_ Enclose, etc. large env \_\_\_\_\_ items \_\_\_\_\_ \*

\_\_\_\_\_

# MESSENGERS & TRUCKING

1 Messenger deliveries (0.005) 6.00\*

\_\_\_\_\_ Truck pickup/delivery \_\_\_\_\_ \*

\_\_\_\_\_

2 Bags of mail trucked to P.O. 2.00\*

\_\_\_\_\_

Total of taxable items 176.40

N. Y. State Sales Tax exempt Ex-140654 14.11

\* Total of non-taxable items 45.50

TOTAL LABOR & MATERIAL 236.01

221.90

# POSTAGE & OTHER CHARGES ADVANCED BY PR AIDS

698 28 \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Stamps \_\_\_\_\_ / \_\_\_\_\_ Postcards \_\_\_\_\_

Express charges advanced \_\_\_\_\_

(-) Less postage advance \_\_\_\_\_

+ Postage advance finance charge 2.93

420.37

195.44

137.90

\_\_\_\_\_

INVOICE TOTAL

ALL MATERIAL STORED  
AT CLIENT'S RISK

Terms: Net 10 Days:

ORIGINAL

PUBLIC RELATIONS AIDS, INC. 221 Park Avenue South, New York, N.Y. 10003 212/673-6363

TO: BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, New York 10022  
Att: Ms. Ann Neville

ORIGINAL

**Belgian National Tourist Office**

F. Raeymaekers  
Director/USA

RECEIVED  
DEPARTMENT OF JUSTICE  
JUL 25 12 07 PM '80  
REGISTRATION UNIT  
CRIMINAL DIVISION

ENCLOSURE D



**TODD TRAVEL PROMOTIONS**  
Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11787

(212) 895-6221 (516) 273-1144

**INVOICE**

TO: Belgian N.T.O.  
745 Fifth Ave.  
New York, N.Y. 10022

**MAR 24 1980**

Att: Ms. Raeymaekers

DATE	CUSTOMER	ORDER NO.	INVOICE NO.	TERMS
3/10/80		I,M,	1908 6358	Net 10 days

**INITIAL MAILING**

Press release sent agents from Folder Features , two or more times  
5051 @ 95/M.....\$479.85

POSTAGE:5051 @ .15 each..... 757.65  
Less postage advance ..... (750.00)

Total..... \$487.50

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT



# TODD TRAVEL PROMOTIONS

Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11787

(212) 895-6221 (516) 273-1144

## INVOICE

TO:

Belgian National Tourist Office  
745 Fifth Ave.  
New York, N. Y. 10019  
Att: Frederique Raeymaekers

PAID 1/8/80  
1979

DATE	CUSTOMER	ORDER NO.	INVOICE NO.	TERMS
1/8/80		Z	5864	Net 10

FOLDER FEATURES OF THE MONTH  
FULFILLMENT CHARGES FOR NOVEMBER 1979

1475 travel agents requesting 5932 Youthful Information Brochures  
5932 brochures @ .09 ..... \$533.88  
Less Fulfillment Advance (Inv. #5510) ..... (150.00)  
Total Due ..... \$383.88

OK FOR PAYMENT  
BNTC budget

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT

F. Raeymaekers





# TODD TRAVEL PROMOTIONS

Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11787

(212) 895-6221 (516) 273-1144

## INVOICE

JAN 21 1980

TO: Belgian National Tourist Office  
745 Fifth Ave.  
New York, N. Y. 10019  
Att: Frederique Raeymaekers

DATE	CUSTOMER	ORDER NO.	INVOICE NO.	TERMS
1/10/80		1769	5881	Net 10

### INITIAL MAILING

Mail one newsletter, bulk rate, to Agents who request Belgian brochures thru Folder Features of the Month more than once.

#### SERVICES:

4651 agent pkgs. @ 109/M ..... \$506.96

#### POSTAGE:

4651 pcs. Bulk Mail ..... 390.68

Bulk Fee ..... 40.00

LESS POSTAGE ADVANCE ..... (460.00)

Total Due ..... \$477.64

OK FOR PAYMENT  
ENT. budget

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT

~~F. Raeymaekers~~



# TODD TRAVEL PROMOTIONS

Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11787

(212) 895-6221 (516) 273-1144

## INVOICE

TO:

BELGIAN NATIONAL TOURIST OFFICE  
745 Fifth Avenue  
New York, N.Y. 10019

MAY 19 1980

Att: Beatrice Genart

DATE	CUSTOMER	ORDER NO.	INVOICE NO.	TERMS
5/12/80		Europe 2	<del>6239</del> 6666	Net 10

### FULFILLMENT FOR FOLDER FEATURES OF THE MONTH EUROPE2

1,587 agents requesting Belgium-The Surprise Package of Europe/ 9,294 brochures

9,294 @ .09 .....\$ 836.46

Less fulfillment advance (Invoice# 6239)..... (250.00)

Total Due.....\$ 586.46

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT

OK FOR PAYMENT  
BNTC budget

*F. Raeymaekers*  
F. Raeymaekers



# TODD RAVEL PROMOTIONS

Distribution & Marketing Services

90 PLANT AVENUE, HAUPPAUGE, NEW YORK, 11787

(212) 895-6221 (516) 273-1144

## INVOICE

TO:

Belgian National Tourist Office  
745 Fifth Ave.  
New York, N. Y. 10019  
Att: Frederique Raeymaekers

JAN 03 1980

DATE  
12/28/79

CUSTOMER  
*Press release*  
*BNTD #18/79*

ORDER NO.  
1769

INVOICE NO.  
A 282

TERMS  
Immed.

### POSTAGE ADVANCE

5000 Initial Mailing Bulk .....	\$420.00
Bulk Fee to Post Office .....	40.00
<b>Total Due .....</b>	<b>\$460.00</b>

PLEASE SUBMIT COPY OF INVOICE WITH PAYMENT

RECEIVED  
DEPARTMENT OF JUSTICE

JUL 25 12 07 PM '80

UNITED STATES DEPARTMENT OF JUSTICE  
REGISTRATION UNIT  
CRIMINAL DIVISION  
WASHINGTON, D. C. 20530

NOTICE

Please answer the following questions and return this sheet in triplicate with your supplemental statement:

1. Is your answer to Item 16 of Section V (Political Propaganda - page 7 of Form OBD-64 - Supplemental Statement):

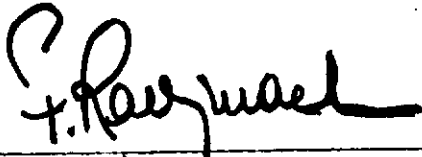
Yes \_\_\_\_\_ or No X \_\_\_\_\_

(If your answer to question 1 is "yes" do not answer question 2 of this form.)

2. Do you disseminate any material in connection with your registration:

Yes X \_\_\_\_\_ or No \_\_\_\_\_

(If your answer to question 2 is "yes" please forward for our review copies of all such material including: films, film catalogs, posters, brochures, press releases, etc. which you have disseminated during the past six months.)



Signature

July 22, 1980

Date

Frederique Raeymaekers

Please type or print name of  
signatory on the line above

Director/USA

Title